



**MONACAN INDIAN NATION POWWOW**  
**JUNE 3-4, 2023**  
**225 LAUREL CLIFF ROAD**  
**MONROE, VA**

**CRAFT VENDOR CONTRACT AND APPLICATION**  
*Please Print*

<b>VENDOR BOOTH NAME (OWNER):</b>	
<b>ADDRESS:</b>	
<b>PHONE:</b>	
<b>EMAIL:</b>	
<b>TRIBAL AFFILIATION:</b>	<b>MAIN CRAFT:</b>
<b>LIST ALL CRAFTS YOU WILL BE SELLING:</b>	

**Anything not listed will not be allowed to be sold.**

**Approved By:** \_\_\_\_\_

**VENDORS MUST BE PLACED BY FRIDAY EVENING**

*Please return contract to: Monacan Indian Nation - Powwow*  
*PO Box 1136*  
*Madison Heights, Virginia 24572*

**Contact Information:** *Monacan Indian Nation- Powwow Committee*  
**Email:** [minculturalfoundation@gmail.com](mailto:minculturalfoundation@gmail.com)/ [Kaleigh.monacan@gmail.com](mailto:Kaleigh.monacan@gmail.com)

We are happy to invite you to participate as a crafts person in the MONACAN POWWOW at 225 Laurel Cliff Road, Monroe VA on June 3-4, 2023. Hours will be Saturday 10 am - 9 pm and Sunday 10 am - 6 pm. THIS EVENT WILL TAKE PLACE RAIN OR SHINE.

Grounds will be open for set-up Friday from 10 am - 8 pm. There will be no driving on or off the Powwow grounds between 9 am Saturday morning and breakdown Sunday night. All personal vehicles will need to be parked in the parking area. Exceptions will need to be discussed with the powwow committee.

**PLEASE read your contract in its entirety before signing. This contract will be enforced in its entirety! There will be a Vendor meeting of all booth holders at 6:30 pm Friday afternoon. At least 1 person from each booth must be represented at this meeting. If you do not attend you will not be invited back next year.**

### **CONTRACT RULES & REGULATIONS**

1. All vendors must abide by the rules and regulations set forth by the Powwow Committee and will be allowed to sell only those items that are Authentic American Indian Crafts. The exceptions are books, tapes/CD's, T-shirts, and hats.
2. All Vendors and their staff must always be dressed in appropriate attire during the Powwow, as defined by the Powwow committee.
3. **NO CANDY, SNACKS OR FOOD OF ANY KIND WILL BE SOLD AT ANY CRAFT BOOTH** (See Rule #1) unless approved by Powwow Committee.
4. Contracts are by invitation only. No one will be allowed to set up without a contract. **NO EXCEPTIONS!**
5. Each craft booth will be issued (3) wristbands. If wristbands are lost, additional wristbands must be purchased from gate.
6. Collection of taxes will be the responsibility of each vendor.
7. **Anyone under contract and their staff must abstain from the use of alcohol and/or drugs while on Powwow grounds. NO EXCEPTION!**
8. All booths must be set-up by 9:00 am each day of the Powwow.
9. Allotted space will be 20' x 20'.
10. No discount or sale signs shall be posted.
11. The sale of Minnetonka mocs must be pre-approved by powwow committee.
12. Vendors agree to keep booth and surrounding areas clean and free of debris and will be responsible for removal of their own trash.
13. **A) NO PLAY FLUTES, mass-produced items, NO rabbit feet, rubber spears, drums, neck scarves, pewter, rhodium jewelry, or imported items mass produced look-a-like Indian items, and NO Cherokee factory-made items may be sold.**
- B) NO illegal feathers or animal parts, Pipestone pipes, Cornhusk or False Face Mask may be sold.**
14. Booth fee will be \$275.00 for craft booths.
15. **A deposit of at least \$100.00 of booth fee must accompany the signed contract, which must be received no later than May 7<sup>th</sup>, 2023 (no exceptions). Deposits must be in U.S. CURRENCY or POSTAL**



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**MONEY ORDERS OR CASHIER'S CHECK.** Make payable to the Monacan Nation Cultural Foundation. **No Personal checks will be accepted. Balance due in cash on June 2<sup>nd</sup>, 2023.** Any contract not returned by deadline will be considered void and the space will be offered to another craftsperson on the waiting list. Any questions or problems, please contact the Powwow Committee at [MINculturalfoundation@gmail.com](mailto:MINculturalfoundation@gmail.com).

**PLEASE read your contract in its entirety before signing and return the following with application!**

**I HAVE READ AND AGREE TO THE CONTRACT RULES AND REGULATIONS OF THE MONACAN POWWOW AND HEREBY APPLY FOR BOOTH SPACE FOR JUNE 03-04, 2023. I HEREBY AGREE TO HOLD THE MONACAN NATION AND ITS REPRESENTATIVES HARMLESS FROM AND AGAINST ANY LIABILITY, LOSS DAMAGE, OR CLAIM, INCLUDING DAMAGE TO PROPERTY FROM FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE AND INCLUDING PERSONAL INJURY TO MYSELF, MY EMPLOYEES, FAMILY, OR INVITEES, INCLUDING ATTORNEY'S FEES, CAUSED BY OR FROM THEIR OR MY APPEARANCE AT THE POWWOW.**

PRINT:	DATE:
SIGNATURE:	