



MONACAN INDIAN NATION

Request for Proposals

RFP #: 2023-001

Professional Audit Services

Objective: Independent certified public accounting firms with required applicable training and certifications are invited to submit proposals to enter into a contract for providing audit services for the Monacan Indian Nation, a federally recognized tribe within the state of Virginia. The auditor must be a qualified CPA and must be able to perform the audit in accordance with single audit guidelines. The audit should encompass a full scope and adhere to auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; the Single Audit Act; and the provision of the OMB Circular; Uniform Guidelines Requirements for Federal Awards 2 CFR Part 200, Subpart F-Audit Requirements; OMB's Compliance Supplements and any other applicable procedures for the audit.

Eligible proposals should demonstrate a successful track record of similar projects and experience working with tribal government entities is preferred. This request is not restricted to Indian-owned entities; however, preference will be given to those that are. Any proposal claiming Indian Preference must submit a Qualification statement.

The Monacan Indian Nation reserves the right to accept or reject any or all proposals and to waive any informality in the quotes received, consistent with the regulations, if it is in the best interest of the Monacan Indian Nation.

Timeline:

- A. **Proposal Issuance Date:** Tuesday, August 8, 2023
- B. **Question Deadline & Contact Information:** Questions concerning this RFP should be directed, in writing by e-mail to accounting@monacannation.com to Linda Van Tassell (voice 434-363-4878) in the Finance Office no later than 5 business days prior to the closing date of the proposal. Any revisions to the solicitation will be made only by written addendum issued by the Finance Office. **Proposal must be marked, "Proposal for Audit Services" and addressed to:**

**Attention: Linda Van Tassell, Finance Department
Monacan Indian Nation
111 Highview Drive
Madison Heights, Virginia 24572**

111 Highview Drive, Madison Heights, VA 24572
(434) 363-4878 accounting@monacannation.com



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- C. Proposal Deadline:** Friday, September 15, 2023, by 4:00 p.m. Any proposals received after that time will not be considered.
- D. Period of Contract:** Three (3) years, contingent upon satisfactory contract performance.